



Wethersfield Library

Wethersfield Library Board Meeting

October 25, 2022 at 7:00 p.m.

APPROVED MINUTES

Meeting Began at 7:38 p.m. (following a tour of the library lower level).

Present: Martha Conneely, Chair, Hannah Granfield, Tracy Gionfriddo, Kristen Michaels, Terry Santapaola

Also Present: Brook Berry, Library Director

Absent: Michelle DiPaola, Shannan Roach, Laurie Wrona

Public Comment

None

Additions/Changes to the Agenda

None

Approval of Minutes: Library Board – Sept 27, 2022

Hannah Granfield moved to approve the minutes. seconded by Tracy Gionfriddo.

Ayes: Tracy Gionfriddo, Kristen Michaels

Abstain: Martha Conneely, Hannah Granfield, Terry Santapaola

Motion carries.

Nomination(s) & Election of Officers

Hannah Granfield nominated Martha Conneely for Chair, Tracy Gionfriddo for Vice Chair, and Kristen Michaels for Secretary. Tracy Gionfriddo seconded the nominations. All voted in favor. 2023 Library Board officers are Martha Conneely, Chair, Tracy Gionfriddo, Vice Chair, and Kristen Michaels, Secretary.

Friends of the Library Report

A representative from the Friends was not present. Brook reported that the Friends have voted in a new President, Polly Moon. Unfortunately, the Friends' book sale items that were stored in the lower level have sustained damage. They also plan to look into other fundraising opportunities in the future. The library staff will encourage monetary donations and friends membership for now in lieu of book donations. The Friends have a raffle taking place right now, there are two baskets for each kids and adults. Tickets are \$5.00 each and the drawing will be Dec 2nd.

Town Council Liaison Report

None

Chairman's Report

Martha Conneely addressed the damage to the lower level after a recent burst pipe. The Town Physical Services Department has worked very swiftly to remedy the situation. Insurance will cover most of the repairs, the Town will have to pay a deductible. Martha proposed splitting the cost of the deductible with the Town since the library was planning to spend money on new lower level flooring from the capital improvement fund, which is not needed now that there is an insurance claim. The Board will consider this and decide at a later meeting.

The Board members will need to complete the Library Director's evaluation form by Nov 21st, the evaluation will take place in an Executive Session during the December Board Meeting.

The Governance Committee is still working on updating the Exhibit & Display Policy. Once they are ready, they will be presented at a full Library Board meeting for voting.

Library Director's Report

Brook reported that in person programming was temporarily suspended due to the water damage, but virtual programming is still taking place.

Three new part-time Library Assistants have been hired.

Brook is submitting information for the Town audit, State Library Report, and Library Connection Consortium audit.

Library staff is meeting with Parks & Rec to discuss the Story Walk in more detail.

The next Library Board meeting will be Dec 6th (no November meeting).

Brook asked the Board to request to utilize funding from non-operating money (MUNIS org 8100) for interior design work in the lower level, to ensure that the design and configuration of the lower lobby meets the library's long-term needs and goals. Tracy moved to dedicate a maximum of \$7,500 in funds for the interior design. Hannah seconded, all voted in favor.

Finance Report

The Sjoman accounts continue to not perform well, as such, there will not be a withdrawal of funds this year. But the Library had been able to withdraw profits during previous years and some of that remains unspent.

Adjournment

Hannah Granfield motioned to adjourn, seconded by Tracy Gionfriddo. All voted in favor.

The meeting adjourned at 8:27 p.m.

Respectfully Submitted,

Kristen Michaels

Secretary