

**TOWN OF WETHERSFIELD
MEETING MINUTES**

Approved

**Wethersfield Library Board
Minutes of April 24, 2018**

Members present: Dorene Ciarcia, Martha Conneely, Mary Frazier, Hannah Granfield, George Kelly, Laila Mandour, Mary Pelletier, Terry Santapaola

Members excused: Peter Denegre

Others: Brook Berry, Library Director
Carolyn Vallieres, Friends of the Wethersfield Library
Mary Breton, Town Council Liaison

CALL TO ORDER:

Chairman Dorene Ciarcia called the meeting to order at 7:01 p.m.

PUBLIC COMMENT:

None

ADDITIONS/CHANGES TO THE AGENDA

None

APPROVAL OF THE MINUTES

Laila Mandour moved to approve the minutes of the March 27, 2018 meeting, as amended to reflect that the Library anniversary being celebrated is the 235th. Hannah Granfield seconded.

All present voted in favor. The motion passed, 8-0.

FRIENDS OF THE LIBRARY

Carolyn reported that the Book Sale was a success. The carpenters union once again helped. Books left over were donated to the Charities of Hope.

Four new volunteers have begun to help with book sorting.

The Friends are now planning to present the plaque honoring former members at the October Annual Meeting.

TOWN COUNCIL LIAISON

Mary Breton reported that the presentation of the Library Strategic Plan to the Board went well. The budget is the principal focus at this point. A workshop session that included the Library presentation was held last night.

LIBRARY BOARD CHAIRMAN'S REPORT

Dorene reported that the presentation of the Strategic Plan to the Council was well-received. Dorene also spoke on behalf of the Library budget at a recent Council meeting, as did three members of the public. Last night Brook presented the budget at the Council's budget workshop. She and Hannah both commended Brook for her comments at the workshop.

Martha commented on a recent newspaper article about the Library Strategic Plan.

DIRECTOR'S REPORT

Brook highlighted several items from the monthly report.

The usage statistics will be updated to correct errors that apparently occurred when power brownouts affected the RFID system.

The Art and Poetry Slam put on by students from the High School was a big success. It is funded by the Keane Foundation.

The third grade classes in Town will visit the Library in May. The seventh grade visits are in June. A visit by a group of Boy Scouts included a tour of the Library and helping the Friends by moving boxes in preparation for the Book Sale.

Brook also noted her recent meeting with the Board of Education Director of Technology and the Library's technology consultant, Novus, about upcoming IT projects.

Brook thanked the Friends for their continued support of the Summer Reading Program.

Brook has sent the Town Council some background information they requested concerning the Strategic Plan.

The Library received a \$15,137 payment for its participation in the borrowIT CT (formerly known as Connecticard).

The current year's budget is approximately 69% spent.

FINANCE COMMITTEE REPORT

Brook reported that the FY 18-19 Library Budget has been submitted and we are hoping for minimal or no changes.

A discussion was held about the possibility of adjusting the schedule of Library fines and fees, such as printing charges. This will be discussed further at the May meeting, after the staff has a chance to address these issues.

STRATEGIC PLANNING COMMITTEE REPORT

There are no new developments to report.

ADJOURNMENT

Martha Conneely moved to adjourn. Laila Mandour seconded.

All present voted in favor. The motion passed 8-0. (Hannah Granfield had to leave shortly before the vote.)

The meeting adjourned at 8:07 p.m.

Respectfully submitted,
George Kelly, Secretary