

**TOWN OF WETHERSFIELD
MEETING MINUTES**

Approved

Wethersfield Library Board Minutes of December 3, 2019

Members present: Dorene Ciarcia, Martha Conneely, Mary Frazier (arrived following the first two votes), Hannah Granfield, George Kelly, Mary Pelletier, Terry Santapaola

Members excused: Peter Denegre, Laila Mandour

Others present:

Brook Berry, Library Director
Amy Bello, Town Council Liaison

CALL TO ORDER:

Chairman Dorene Ciarcia called the meeting to order at 7:02 p.m.

PUBLIC COMMENT:

None

ADDITIONS/CHANGES TO THE AGENDA

Motion to Add Agenda Item

Martha Conneely moved to add a discussion of the proposed revision to the Lost or Damaged Materials Replacement Policy to the agenda. Hannah Granfield seconded.

All present voted in favor. The motion passed 6-0.

APPROVAL OF THE MINUTES

Martha Conneely moved to approve the minutes of the October 22 meeting. Mary Pelletier seconded.

Hannah Granfield abstained. All others present voted in favor. The motion passed, 5-0, with one abstention.

FRIENDS OF THE LIBRARY

No report.

TOWN COUNCIL LIAISON REPORT

Amy Bello reported that the new Council is in the process of organizing.

LIBRARY BOARD CHAIRMAN'S REPORT

Dorene raised the possibility of holding a function to welcome the new Council and acquaint them with the Library operations.

The Friends' Book Sale raised over \$7,000. Dorene discussed the issues involved in disposing of the books remaining after the sale.

Dorene distributed a letter of thanks from Kim Bobin following the ceremony at a Town Council meeting recognizing her volunteer service with the Time to Talk Program.

LIBRARY DIRECTOR'S REPORT

Brook reviewed the monthly report and statistics. She highlighted the November Pizza and Pages book discussion meeting.

A new State Librarian will be appointed soon.

A brownout led to a computer outage on Saturday. Since it occurred on a weekend internet service could not be restored until Monday.

Brook distributed an updated budget. The budget appears to be on target. Brook also reported on her recent conversation with the Town Manager about the Capital Improvement Projects process.

Motion to Authorize Request for Donation

Mary Pelletier moved to approve the Library Director's request of \$750 from the Friends of the Wethersfield Library for the five week Children's Program – Turn it Up! Music & Movement. Martha Conneely seconded.

Brook noted that the program is for children up to five years old and will run from mid December 2019 to January 2020. Following discussion, all present voted in favor. The motion passed, 7-0.

Motion to Authorize Request For Donation

Martha Conneely moved to approve the Library Director's request of \$500 from the Friends of the Wethersfield Library to help defray the cost of disposal of materials. Mary Frazier seconded.

Following discussion, all present voted in favor. The motion passed, 7-0.

POLICY REVISION – LOST OR DAMAGED MATERIALS REPLACEMENT POLICY

Brook distributed copies of the current Lost or Damaged Materials Replacement Policy containing a revision to the prices to be charged. A discussion followed. The revised Policy will be presented for a vote at the January 2020 meeting.

EXECUTIVE SESSION

Hannah Granfield moved to enter into executive session for the purpose of discussing a personnel matter. Martha Conneely seconded.

All present voted in favor. The motion passed 7-0.

The Board entered into executive session at 7:59 and came out of executive session at 8:08.

ADJOURNMENT

Mary Frazeur moved to adjourn. Martha Conneely seconded.

All present voted in favor. The motion passed, 7-0.

The meeting adjourned at 8:09 p.m.

Respectfully submitted,
George Kelly, Secretary