

## **TOWN OF WETHERSFIELD MEETING MINUTES**

### **Unapproved Wethersfield Library Board Minutes of June 25, 2019**

**Members present:** Dorene Ciarcia, Martha Conneely, George Kelly, Mary Frazier, Laila Mandour, Mary Pelletier, Terry Santapaola

**Members excused:** Peter Denegre, Hannah Granfield,

#### **Others present:**

Brook Berry, Library Director  
Mary Breton, Town Council Liaison  
Carolyn Vallieres, Friends of Wethersfield Library

#### **CALL TO ORDER:**

Chairman Dorene Ciarcia called the meeting to order at 7:02 p.m.

#### **PUBLIC COMMENT:**

None

#### **ADDITIONS/CHANGES TO THE AGENDA**

None

#### **APPROVAL OF THE MINUTES**

Mary Pelletier moved to approve the minutes of the May 28, 2019 meeting. Laila Mandour seconded.

All others present voted in favor, except Laila Mandour, who abstained. The motion passed, 4-0, with one abstention. (Mary Frazier arrived shortly afterwards)

#### **FRIENDS OF THE LIBRARY**

Carolyn Vallieres reported that she again presented a scholarship from the Friends at the Dollars for Scholars Awards Night. Carolyn also reported on the June 8 meeting of the State Friends of the Libraries, at which Julie Konopka was given a reward.

Carolyn and several other members attended the mini-golf fundraising event at the Meriden Library. Carolyn has asked for volunteers to read stories to children at the Historical Society's Keeney Koolers Concert Series this summer.

## TOWN COUNCIL LIAISON REPORT

Mary Breton reported that the recent Community Conversation was well-attended and was a good event.

## LIBRARY BOARD CHAIRMAN'S REPORT

Dorene led a discussion about the dates for the July and August meetings and the need to vote on the allocation of any excess funds prior to the Town Council's August meeting.

### Motion to approve revised schedule of Library Board meeting dates

Mary Frazier moved to revise the Board meeting schedule by cancelling the July 23 and August 27 meetings and scheduling a meeting for August 15 at 7:00 p.m. Laila Mandour seconded. Following discussion, all present voted in favor.

The motion passed, 7-0.

## LIBRARY DIRECTOR'S REPORT

Brook will meet tomorrow with Town Manager Gary Evans on various issues.

The Library has purchased the online language program, Mango Languages. It is expected to be available to patrons soon.

After volunteering with the Time to Talk Program, Kim Bobbin has decided to end her involvement with the program. Her contribution has been greatly appreciated and will be missed.

Brook reported on the ALA Annual Conference in Washington, D.C., which she recently attended.

Food for Fines starts on July 1.

Darth Vader appeared on behalf of the Library at the Cove Fireworks to promote the summer reading program. The children enjoyed seeing him, mostly.

Several local businesses have donated gift cards for the summer reading program, continuing their tradition of strong support of the program.

### Motion to adopt the Library Fees Schedule

Brook presented a new proposed Library Fees Schedule covering computer printing, photocopying and other services. This would be the first time these fees have all been set forth in writing.

Following discussion, Laila Mandour moved to adopt the proposed Fees Schedule. Mary Frazier seconded. All present voted in favor.

The motion passed, 7-0.

#### FINANCE COMMITTEE REPORT

The FY 18-19 Library Budget is expected to be about 95% spent as of June 30. The decision on how to deal with any remaining funds will be made at the August 15 Board meeting.

Background checks on the successful candidate for the Public Services Manager are underway. The projected start date is August 12.

Brook and the staff are in the process of determining how to make up the \$25,000 reduction requested by the Town Council in the FY 19-20 Budget.

#### ADJOURNMENT

Laila Mandour moved to adjourn. Mary Frazier seconded.

All present voted in favor. The motion passed, 7-0.

The meeting adjourned at 7:58 p.m.

Respectfully submitted,  
George Kelly, Secretary