

**TOWN OF WETHERSFIELD
MEETING MINUTES**

**Unapproved
Wethersfield Library Board
Minutes of February 26, 2019**

Members present: Dorene Ciarcia, Martha Conneely, Mary Frazier, Mary Pelletier, Terry Santapaola, Peter Denegre, Hannah Granfield, Laila Mandour

Member excused: George Kelly

Others: Brook Berry, Library Director
Carolyn Vallieres, Friends of the Wethersfield Library
Mary Breton, Town Council Liaison

CALL TO ORDER:

Chairperson Dorene Ciarcia called the meeting to order at 7:03 p.m.

PUBLIC COMMENT:

None

ADDITIONS/CHANGES TO THE AGENDA

None

APPROVAL OF THE MINUTES

Peter Denegre moved to approve the minutes of the January 22, 2019 meeting. Mary Pelletier seconded.

All present voted in favor, except Terry Santapaola, Martha Conneely, and Hannah Granfield who abstained. The motion passed, 5-0, with 3 abstentions.

FRIENDS OF THE LIBRARY

Carolyn Vallieres reported the Friends are looking forward to continuing their support for summer programs and have just completed a very successful membership drive. Members of the Friends Board plan to attend a workshop on fundraising. The friends voted to continue their support for Dollars for Scholars at their last meeting.

TOWN COUNCIL REPORT

A new video security system installed on roadways will allow Wethersfield Police to coordinate with Hartford Police. Solomon Welles House roof is scheduled for repair and the Salt Shed requires a new foundation.

LIBRARY BOARD CHAIRMAN'S REPORT

Dorene thanked everyone for their participation in the Library Board retreat. As discussed at the retreat, the Board will begin to review policies related to computer use and Brook will review the setup of computers in the Children's area. The Library Board will be hosting reception for the new Town Manager Gary Evans and our new State Legislators. As agreed at last meeting, \$100,000 of endowment will be transferred to the Schwab account.

LIBRARY DIRECTOR'S REPORT

Brook reported five or six new security cameras will be installed in the library. Brook will schedule a time to create a new security camera policy. Brook is working with Town staff to finalize the union contract. She has a meeting planned with the new principal of Silas Deane Middle School. Brook is in the process of getting a quote to replace carpeting in Children's area.

OUTREACH COMMITTEE REPORT

On March 14, the Library Board will host a reception in the mezzanine for the new Town Manager and newly elected Legislators. On May 8, the Friends are hosting a Business After Hours with the Chamber of Commerce.

FINANCE COMMITTEE REPORT

The Finance Committee recommended a budget of \$2,045,792.00 for FY2019-20, which represents a 1.825% or \$36,657.00 increase over the current budget. The budget reflects a change to a 37.5 hour work week for many library employees. The biggest driver of the increase is health insurance. Major reductions include technology support services and database. The board will be able to utilize other funding sources in the coming year to maintain current levels of service. State cuts that have resulted in less sharing between libraries remains a concern a budget concern as over time it will increase local cost.

Motions to Approve Proposed FY 19-20 Budget

Hannah Granfield moved to pass the proposed FY 19-20 Budget as presented. Laila Mandour seconded.

Following a discussion, all present voted in favor. The motion passed, 8-0.

ADJOURNMENT

Peter Denegre moved to adjourn. Hannah Granfield seconded.

All present voted in favor. The motion passed, 8-0.

The meeting adjourned at 7:51 p.m.

Respectfully submitted,
Martha Conneely, Vice Chair