

**TOWN OF WETHERSFIELD
MEETING MINUTES**

Approved

**Wethersfield Library Board
Minutes of July 24, 2018**

Members present: Martha Conneely, Peter Denegre, Mary Frazier, Hannah Granfield, George Kelly, Mary Pelletier, Terry Santapaola

Members excused: Dorene Ciarcia, Laila Mandour

Others: Brook Berry, Library Director
Mary Breton, Town Council Liaison
Carolyn Vallieres, Friends of the Wethersfield Library

CALL TO ORDER:

Vice Chair Martha Conneely called the meeting to order at 7:03 p.m.

PUBLIC COMMENT:

None

ADDITIONS/CHANGES TO THE AGENDA

George Kelly moved to add a report by the Outreach Committee to the agenda. Mary Pelletier seconded.

All present voted in favor. The motion passed, 7-0.

APPROVAL OF THE MINUTES

Mary Pelletier moved to approve the minutes of the June 26, 2018 meeting. Mary Frazier seconded.

All present voted in favor, except Hannah Granfield and Peter Denegre, who abstained. The motion passed, 5-0, with 2 abstentions.

FRIENDS OF THE LIBRARY

Carolyn discussed the issue of storage space for the books donated for the book sale, and the need for more volunteers to deal with the boxes.

The Friends approved the funding for the Museum Passes and the Baby Bundles Program.

TOWN COUNCIL REPORT

Mary Breton reported that the Council has addressed the issue of the consolidation of some boards and commissions. In a change in meeting formats, the first Council meeting each month will be devoted to workshops and reports from committees to the Council as a whole. Votes on action to be taken will take place at the second meeting of the month.

In a Special Meeting the Council authorized the Town's purchase of farmland in the area of Highcrest School for recreational purposes. The question will go to a referendum in November.

LIBRARY BOARD CHAIRMAN'S REPORT

Martha reviewed dates to remember and reminded members to return the Director's evaluation forms to Dorene.

The August Board meeting will consider year-end transfers to be recommended to the Council. The Board will also vote on officers at that meeting. Martha requested that anyone interested in an office notify Dorene.

OUTREACH COMMITTEE REPORT

The committee has met several times to discuss plans for the celebration of 235 years of a library in Wethersfield. The celebration will be held October 26. Plans include the launch of the new library cards and display of historical artifacts, with a kickoff at the Cornfest. Brook reported that the staff has been heavily involved in the planning.

LIBRARY DIRECTOR'S REPORT

The new track lighting for the art work on the first floor looks great. The sign up for the summer reading program went well. It featured a musical performance by Wethersfield's own Steve Roslonek.

Brook discussed the monthly statistics and the anticipated budget at the end of the fiscal year. Potential areas for year-end transfers are compensated absences and the library reserve account.

Brook attended a recent session of the Hartford Foundation listening tour.

The open manager position will not be filled at this point. Brook is working on reprioritizing certain functions pending the eventual filling of the position.

Motion to authorize withdrawal from Sjoman Fund

Peter Denegre moved to authorize the withdrawal of \$5,700 from the Sjoman Account. Hannah Granfield seconded.

In the discussion, Brook and Martha noted that the account is currently at \$305,700, and the policy is to maintain a balance of \$300,000. Brook will request approval for specific expenditures in future meetings.

All present voted in favor of the motion. The motion passed, 7-0.

Motion to authorize Director to request donation to fund photographic display

Brook described the planned display of canvas reproductions of selected photographs of Wethersfield scenes on the first floor.

Peter Denegre moved to authorize Brook to request a donation of \$4,200 from the Friends for the planned photographic display on the first floor. Mary Frazier seconded.

The motion passed, 7-0.

ADJOURNMENT

Peter Denegre moved to adjourn. Hannah Granfield seconded.

All present voted in favor. The motion passed, 7-0.

The meeting adjourned at 8:11 p.m.

Respectfully submitted,
George Kelly, Secretary